

SECRET

12 October 1970

MEMORANDUM FOR: Support Directorate Inventory Project
Officer

SUBJECT : Reports Inventory

REFERENCE : Memorandum from DD/S, dated 28 August 1970,
Subject: Improving Federal Reporting and
Reducing Related Paperwork

As requested, attached is the inventory of Office of
Medical Services significant reports. There are twenty-seven
(27) reports in this inventory with the estimated annual costs
as indicated:

<u>TYPE</u>	<u>NO. OF REPORTS</u>	<u>ESTIMATED ANNUAL COSTS</u>
Manual	23	\$12,787.70
Computer	4	2,944.00
TOTAL	27	\$15,731.70



Executive Officer
Office of Medical Services

25X1

Enclosures (27)
Reports Inventory (Form 142)

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